

CLARKSBURG POLICE CIVIL SERVICE COMMISSION

DATE: WEDNESDAY, FEBRUARY 12, 2025

TIME: 11:00 A.M.

**PLACE: CITY MANAGER'S CONFERENCE ROOM
(2nd FLOOR)
CLARKSBURG MUNICIPAL BUILDING
222 WEST MAIN STREET
CLARKSBURG, WV**

A G E N D A

- 1. CALL TO ORDER**
- 2. APPROVAL OF MINUTES OF COMMISSION MEETING OF:
OCTOBER 10, 2024**
- 3. UNFINISHED BUSINESS**
- 4. NEW BUSINESS:**
 - A. CONSIDERATION OF COMPOSITE SCORES OF POLICE
DEPARTMENT APPLICANTS AND THE CERTIFICATION OF
THE NEWLY-ESTABLISHED ELIGIBILITY LIST**
 - B. CONSIDERATION OF UPDATING THE ELIGIBILITY LIST IN
ACCORDANCE WITH RULE 4.03 OF THE RULES AND
REGULATIONS OF THE POLICE CIVIL SERVICE COMMISSION
OF THE CITY OF CLARKSBURG**
- 5. ADJOURNMENT**

POLICE CIVIL SERVICE COMMISSION
October 10, 2024

The Police Civil Service Commission met on Thursday, October 10, 2024 at 11:00 a.m. in the City Manager's Conference Room, 2nd Floor, Clarksburg Municipal Building, 222 West Main Street, Clarksburg.

Members Present: Gary Keith
Roger Diaz

Member(s) Absent: Arch Benninger

Also Present: Chief Mark Kiddy
Annette Wright, City Clerk/Secretary

The meeting was called to order by Chairman Keith with attendance taken upon arrival.

MOTION by Commissioner Diaz, **SECONDED** by Commissioner Keith and **APPROVED UNANIMOUSLY** for approval of the minutes of the August 29, 2024 meeting.

UNFINISHED BUSINESS: NONE

NEW BUSINESS:

A. CONSIDERATION OF COMPOSITE SCORES OF POLICE DEPARTMENT APPLICANTS AND THE CERTIFICATION OF THE NEWLY-ESTABLISHED ELIGIBILITY LIST

The secretary provided the Commission with a copy of the composite scores (attached hereto as "Attachment 1") and relative information. Concluding review of the same, **MOTION** by Commissioner Diaz, **SECONDED** by Commissioner Keith to approve the composite scores and certify the newly-established eligibility list. **MOTION APPROVED UNANIMOUSLY.**

B. CONSIDERATION OF UPDATING THE ELIGIBILITY LIST IN ACCORDANCE WITH RULE 4.03 OF THE RULES AND REGULATIONS OF THE POLICE CIVIL SERVICE COMMISSION OF THE CITY OF CLARKSBURG

Secretary Wright provided the Commission with a proposed ad for police officer noting the dates were suggested by Chief Kiddy. Concluding review of the same, **MOTION** by Commissioner Diaz, **SECONDED** by Commissioner Keith to approve the ad presented by the secretary (attached hereto as "Attachment 2"), as well as the dates/times for the various testing. **MOTION APPROVED UNANIMOUSLY.**

There being no further business to come before the Commission, **MOTION** made by Commissioner Diaz, **SECONDED** by Commissioner Keith and **APPROVED UNANIMOUSLY** for adjournment.

Chairman or Vice Chairman or Member

Annette Wright, City Clerk

Approved

**ELIGIBILITY LIST
CLARKSBURG POLICE DEPARTMENT
OCTOBER, 2024**

	<u>COMPOSITE SCORE</u>
1. Matthew Koscielniak	90.6875
2. Logan Gogan	85.4375
3. Zander Fitch	78.3125
4. Landon McLean	76.6250

POSTED: October 10, 2024
EXPIRES: October 10, 2027

CITY OF CLARKSBURG POLICE OFFICER



If interested in becoming a Clarksburg Police Officer, please appear on one of the following dates:

NOTICE OF PHYSICAL ABILITY TEST

DATE: SATURDAY, OCTOBER 26, 2024
TIME: 9:00 A.M.
PLACE: ROBERT C. BYRD HIGH SCHOOL
(Football Field/Track Area)
One Eagle Way
Clarksburg, West Virginia

NOTICE OF PHYSICAL ABILITY TEST

DATE: SATURDAY, NOVEMBER 2, 2024
TIME: 9:00 A.M.
PLACE: ROBERT C. BYRD HIGH SCHOOL
(Football Field/Track Area)
One Eagle Way
Clarksburg, West Virginia

NOTICE OF PHYSICAL ABILITY TEST

DATE: SATURDAY, NOVEMBER 9, 2024
TIME: 9:00 A.M.
PLACE: ROBERT C. BYRD HIGH SCHOOL
(Football Field/Track Area)
One Eagle Way
Clarksburg, West Virginia

NOTICE OF PHYSICAL ABILITY TEST

DATE: SATURDAY, NOVEMBER 16, 2024
TIME: 9:00 A.M.
PLACE: ROBERT C. BYRD HIGH SCHOOL
(Football Field/Track Area)
One Eagle Way
Clarksburg, West Virginia

Attachment 2

****Note: Physical Ability Testing Waived for Certified Police Officers****

It is recommended that applicants wear comfortable clothes and shoes for this testing. All applicants must present photo identification and sign a Release at the time of the Physical Ability Test. Physical ability requirements are available on our website at www.cityofclarksburgwv.com.

Those individuals successfully completing the physical ability test will be given a **“Notice of the Written Test.”** The Written Test will take place on **Wednesday, November 20, 2024 at 6:00 p.m. at Clarksburg City Hall, Council Chambers, 222 West Main Street, Clarksburg.**

APPLICANT REQUIREMENTS:

- At least 18 years of age
- High school diploma/GED
- United States citizen
- Successfully complete various mandatory examinations

Starting pay for a Probationary Police Officer is \$57,132. After the one (1) year probation period, Police Officers will receive an annual salary of \$58,810.

Questions, call City Clerk Annette Wright @
304-624-1673 or e-mail awright@cityofclarksburgwv.com