



CITY OF CLARKSBURG

WEST VIRGINIA

City Manager's Report

February 2, 2023

Submitted by Steve Pulice

Manager's Office

1. The City Manager would like to thank all department heads for their hard work and dedication in submitting conservative budget proposals.
2. Economic Development completed its first URA Workshop Meeting January 31st.
3. Economic Development would also like to announce the City of Clarksburg has been awarded US DOT Safe Streets & Roads for All Grant in the amount of \$200,000.00. This grant has a 20%, or \$50,000 match and will address a 2-way traffic study and bicycle/ped infrastructure planning. Job well done to Brittany and her co-workers.

Police Department

1. Four new officers started the WV State Police Academy on January 30th with a tentative graduation date in May.
2. The Police department responded to 1596 calls for service in the month of January.
3. Officers Jason Bartlett and Brett Levine were promoted to the rank of Sergeant and Sergeant Chad Travis was promoted to the rank of Lieutenant on February 1st.

City Parks

1. The National Park Service still has our grant application for the Pickle Ball Courts and will continue to process it. We hope to have a decision within a few weeks.
2. The AMP step lights have been delivered and will be installed as weather permits.
3. Assisted the Town of Nutter Fort with the repair of a catch basin at the Clarksburg City Park.

Wastewater Treatment Plant

1. The Discharge Monitoring Report will be submitted for the month of January 2023 with no violations to report. The process treated approximately 350 million gallons of wastewater.
2. Main Raw Pump #1 was shipped out Wednesday, February 1st for repairs.
3. Planning for Phase V of Long Term Control Plan is still ongoing.
4. Daniel Brunn recently took the Class I Wastewater exam and has successfully passed his test. Congratulations Daniel!

Fire Department

1. The Fire Department responded to 249 calls for service for the month of January. We assisted the WVU Quick Response Team with a Narcan distribution location at Central Fire Station. Congratulations to Lt. Jeff Rogers on his retirement on January 15th, Lt. Rogers completed 25 years of service to the City of Clarksburg.

Robinson Grand Performing Arts

1. The Robinson Grand will have five public events for the month of February, Feb. 3rd – Anthony Nunziata Concert, Feb. 12th – Black Panther Movie, Feb. 16th – Cross the River Musical, Feb. 18th – Michael Palascak Stand up & Feb. 25th – Forever Tina Concert
2. Several private events are scheduled and we will be hosting a fundraising event, a school thespian festival, a family party and a musical performance for school students.
3. We are currently working on reducing our phone and internet fees. More information to follow...

Code Enforcement

1. Code Enforcement issued 29 building permits for a total Job cost of \$339,503.00, 40 NOV's, 1 citation, 3 condemnation orders, 18 inspections, 32 animal control complaints, 11 property checks to clear vagrants.
2. Patrol area checks resulted in 11 entry letters, 6 vehicles tagged & 7 yellow tags on doors.

Finance Department

1. The Finance Department reports the following, Demolition Payments - \$3,531.89, Payment Agreements - \$605.00, Grass & Weeds – \$837.80, Board Ups - \$417.50, Vacant Property Registration - \$1,342.80, Fire Service Fees - \$391,831.87, B & O - \$1,268,091.48, New Business Licenses – 13 & Business License Renewals – 4.

Public Works Department

1. Crews are patching streets by neighborhoods.
2. Litter pickup along Baltimore Ave., 12th Street, Milford St., Tuna St. & Ohio Ave.
3. Responded to 4 NOV's, secured 2 vacant structures, responded to 7 see it, click it, fix it complaints.
4. Installed Court House Only parking signs, Handicap, and yellow paint on 3rd street near new court house annex.