

City Manager's Report
August 3rd, 2023
Submitted by Tiffany Fell

City Parks
<ul style="list-style-type: none">•
Code Enforcement
1)
Economic Development
<ol style="list-style-type: none">1) Staff completed a Rail Trail National Conservancy bicycle trails application to provide matching grant funding to complement Transportation Alternatives and Recreational Trail Program projects.2) Discussed municipal on-call planning services that would benefit from WVU land-use law clinic participation.3) Attended Sherriff's Office opening ceremony and the HCEDC Brownfields Grant Award Ceremony. The Parsons Hotel, Waldo Hotel, and other large, blighted buildings in and around Clarksburg will begin Environmental Site Assessment with technical assistance provided by Stantec and the Northern West Virginia Brownfields Assistance Center.4) Staff will be meeting with representatives from WV CAD to discuss the ON TRAC / Main Street program regarding a planned ON TRAC participation application in 2023.5) Staff has provided an information request related to development of the Empire Bank Building.6) Business outreach has increased with direct interactions at individual businesses in all neighborhoods. Additional funding requests for facade grant awards and associated construction are anticipated.
Finance Department
Collections for the month of July 2023: <ul style="list-style-type: none">o B&O Taxes - \$1,024,603.50o Business License Fees - \$6,010o Business License Penalties - \$692.13o Police Citations - \$9,080o Building Permit Fees - \$9,312

- Compost Fees - \$1,459.30
- Payment Agreements - \$2,565
- Grass/Garbage Removal - \$899.79
- Vacant Property Registration Fees - \$325.97
- Fire Service Fees - \$55,329.89
- Fire Service Fee Liens - \$1,752.14
- Accident Reports - \$710
- Demolition Fees - \$3,829.77
- Burn Permits - \$40

Fire Department

- Responded to 294 calls for service for the month of July.
- Support provided to the Clarksburg Police Departments National Night Out,
- Helped install the new flagpole at the Harrison County Sheriff's Central District Station and preparing for a "First Friday " event on August 4th.
- Welcome to our newest Firefighter Jace Neville to department.
- Firefighter Neville will be sworn in on August the 7th at 10:00am in Council Chambers.

Police Department

- Congratulations to Det/Sgt. Paul Graeber for completing 15 years this month with the Police Department.
- Ptm. Christian Nutter and Ptm. Cordell Loyd will begin their training at the WV State Police Academy on 08/07/23 with a graduation date of 11/17/23.
- The City of Clarksburg and Police Department would like to thank all the sponsors and volunteers for their assistance for another successful National Night Out.
- Congratulations to Ptm. Gary Johnson for being selected Officer of the Month for the month of July.
- On July 23rd, Ptm. Johnathan Stearns, Sgt. Laura McGlone and K-9 Asta conducted a traffic stop in Adamston, that led to the arrest of two subjects for felony possession of a firearm and possession of narcotics. During the K-9 search, methamphetamine, marijuana, oxycodone pills, 2 firearms and \$500.00 cash were seized.
- During the month of July, the Police Department responded to 2150 calls for service.

Public Works Department
<ul style="list-style-type: none">○ Replaced 150 feet of 8 inch sanitary sewer line○ Replaced 50 feet of 4 inch lateral sanitary sewer pipe○ Replaced 4 manhole lid and rings and installed new manhole West Pike Street between Monticello and 2nd St.○ Repaired 2 damaged areas in 24 inch storm pipe on West Pike St.○ Replaced of Repaired 5 drop inlets○ Opened and cleaned stoppage at CSO 57○ Cleaned CSO 15○ Camera Inspection of 535 feet of 42 inch Storm Sewer at Tolley Drive○ Exposed unknown manhole on the 42 inch storm line○ Maintenance to lift stations○ Responded to 17 sewer calls.○ 11 camera and line locations○ Over laid Asphalt repair Sycamore Street○ Liberty Ave Slip repair is complete○ Responded to 18 Nov's○ Sprayed weed killer along Milford Street○ Patched Streets thru out neighborhoods○ Trimmed trees along Green St, Bell St, Drumond St.,○ Cut along State Row at North 1st Street○ Picked up 44060 pounds of yard waste○ Processed 107130 pounds of yard waste at our compost center○ Repaired 4 traffic lights issues.○ Renewed yellow in 3 neighborhood areas North View, Stealey, Broadway○ Maintenance to Hewes Ave. Parking Building○ Maintenance Street lights along Emily Drive○ Installed Civic event Banners

- Cleaned up after three civic events
- Cut Grass along Emily Drive guard rail
- Answered 3 after hours page

Robinson Grand Performing Arts

August schedule at the Robinson Grand:

July 31-Aug. 4. Missoula Children's Theater Rehearsals
 Aug. 2. WV Division of Arts, Culture, & History "Caravan for the Arts"
 Aug. 4 Jaws Movie
 Aug. 5 Missoula Children's Theater presents "Princess and the Pea"
 Aug. 10 Board of Education Training
 Aug. 12 WI 40th Reunion
 Aug. 15 Allman/Frankenreiter Concert
 Aug. 18 Alderson Broaddus University Summer Graduation
 Aug. 27 Mountain Stage Concert
 Aug. 31 WV Italian Heritage Festival Honorees Dinner
 For more information and tickets go to: therobinsongrand.com

Wastewater Treatment Plant

- 1) The Thickener Tank upgrade is going well and ahead of schedule. Startup is scheduled for Friday, August 4th, 2023.
- 2) One of the new bearings that Sulzer sent to Pumpman for the #1 Raw Sewage pump repair was bad and had to send new one. Waiting for it to arrive, then Pumpman will begin re-assembling Pump.
- 3) We have begun repainting the Chlorine Hoist Beam.
- 4) 2023-2024 Chemical Bid Opening is scheduled for Friday, August 4th, 2023.
- 5) Yearly Tank Inspections will begin once the Thickener project is finished.
- 6) Remind the Public to please not flush baby wipes or flushable wipes down the drains. They do not dissolve and can cause blockages in the Sewer line as well as damage to Pumps.

