

City Manager 's Report
September 21st, 2023
Submitted by Tiffany Fell

City Parks

Splash Zone / Mini-Golf

- Small project works for pool for 2024 season. Upgrades, Inspection and repairs.
- Mini Golf project on hold until October mid month as it has been rented for an event. Shrub removal and golf surface will be replaced during a fall/winter project.

Veterans Park

- The 3-Phase electrical panel update - Final phase on hold until Connellsville hub can get a transformer ready for install. No timetable slated.
- Maintenance continues the upkeep of the parks, trails, pavilions, and the fields. And no major projects are currently happening.

Clarksburg City Park

- Frank Loria - Dugout pads will arrive before the end of the month for the fence railings. Storage room - Umpire Changing area building is ready and waiting for contractor to put on schedule. 2024 Spring bookings filling up for games, practices, and events.
- Indoor Facility - Plans for USA Boxing Event in February to showcase tri-state talent and bookings for Pony League/Salem/Area High School baseball is filling up fast for first quarter of 2024.
- Follow Up on flooding from a few weeks ago. Spoke with the state and they are going to review and assess what options are available to stop this from happening in the future.
- Maintenance continues the upkeep of the parks, trails, pavilions, and the fields.

Miscellaneous

- Concerts starting to look good for 2024 - Four concerts booked (3 Free) and one ticketed. Meeting with a couple booking agencies on representation for the AMP for 2024. Plans are for 10-12 ticketed events including festivals.

Code Enforcement

- 43 Building Periods Issued
- \$285,682.76 Total Job Cost
- \$ 4,100.00 Fees Collected
- 32 Notice of Violations
- 1 Citation
- 9 Reboard Work Orders Sent
- 7 CAD Complaint Checked

- 6 Rental Inspections
- 11 Construction Inspections
- 16 Door Hangers Left
- 9 Trash Can Hanger Left
- 5 Vehicles Tagged
- 9 Illegal Signs Pulled
- 10 Entry Letters
- 3 Right of Entry Letters (Judge)
- 26 New Complaints
- 41 Re-Inspections
- 21 SeeClickfix Post
- 31 Work Orders Sent
- No Return Work Orders

Animal Control

- 62 Calls To Animal Control
- 27 Animals to HCAC
- 0 to VET
- 3 Traps

City Engineer

- Continued Work On Current City Projects
- All Condemned / Vacant Properties Checked By Inspectors
- Plan Reviews - 134 Emily Drive - Roof Top Improvements
- Wendy's - To Submit Renovation Plans - They Called This Week
- 181 Telephone Calls This Period

Economic Development

Finance Department

- 18 Structures were demolished in 2023.
- Grand Total of the asbestos & demolition costs is \$254,710.52.
- Total collected thus far is \$87,625.21 for 6 of the 18 structures. 34% of the costs

have been recovered thus far.

Fire Department

- Chief Steve has retired as of Friday the 15th of September.
- The process of hiring a new firefighter to replace him and started.
- The Lieutenants and Captains have started the study periods for the test for the new positions of Captain and Chief.
- Both of the Departments' Ladder Trucks have passed the yearly inspections and are ready for another year of service to the citizens of Clarksburg.

Police Department

- The Police Dept. will be giving physical fitness tests on Sept 23rd and 30th at RCB High School and written tests on Oct. 21st at city hall. For information visit the City of Clarksburg website or Facebook page or Clarksburg Police Dept. Facebook page.
- On Saturday, Sept. 30th from 8:00 AM to 12:00 PM, The Clarksburg Childrens House 5K fundraiser will take place, Main Street and Pike Street will be closed from 6th Street to 3rd Street and 4th Street and 6th Street will be closed from Pike Street to Baltimore Av.

Public Works Department

- Replaced 20 feet of 4 inch sanitary sewer line at Adams Ave.
- Repaired sidewalk at 19th and Hamill.
- Replaced 400 feet of 24 inch Storm Water at Brickside.
- Replaced 1 Storm Drop Inlets.
- Set manhole at Brickside project.
- Replaced 12 feet on 4 inch sewer lateral on W. Pike St.
- Cleaned ditch lines out on Fairmont Ave.
- Maintenance to lift stations.
- Replaced DI on 20th and Hamill and line.
- Responded to 13 sewer calls.
- 8 camera and line locations
- Cleaned ditch lines at Winding Way, Junkins Ave, Cable Ave., and Baltimore Ave.

- Coordinated with Engineering on the repairs at Tolley Drive.
- Responded to 16 Nov's
- Boarded up 7 houses.
- Prepped , setup, and cleanup from Black Heritage festival
- Setup and clean up from a private event.
- Patched Streets thru out neighborhoods
- Weeded and maintenance to the Survivor Tree and Angle.
- Cut city grass thru out neighborhoods.
- Picked up 25,680 pounds of yard waste.
- Processed 53,700 pounds of yard waste at our compost center.
- Sold 15,600 pounds of compost.
- Repaired 2 traffic lights issues.
- Renewed yellow in Park Blvd. and Liberty Ave.
- Maintenance lights at Main St. at bust stop.
- Answered 7 after hours pages.
- Installed Pepperoni Roll 5k banners.
- Removed all flower pots in downtown area.
- Installed new mirror at YMCA exit.

Robinson Gr and Performing Arts

- On September 18, the Robinson Grand received a gift of \$10,000 from BHE GT&S, a Berkshire Hathaway Energy Company.
- The Education Center recently received a makeover with new paint and carpet cleaning.
- The 5th anniversary of the reopening will take place o Oct. 20-22 with the following shows:
 - 10/20. Good Shot Judy Concert
 - 10/21. The 5th Anniversary Gala with Bob Thompson, Jeff Allen, The Diamonds
 - 10/22. An evening with Mark Lowry
- More information and tickets to all our events at therobinsongrand.com

Wastewater Treatment Plant

- Yearly Tank Inspections are almost complete.
- #2 Raw Pump VFD is still out for repair.
- Thicken Sludge Pump is in the process of being rebuilt, we are just waiting on a couple of parts.
- Congratulations to Daniel Brunn on obtaining his Class I Wastewater Certification.
- Remind the Public to please not flush baby wipes or flushable wipes down the drains. They do not dissolve and can cause blockages in the Sewer line as well as damage to Pumps .